



MILLENIUM CHALLENGE ACCOUNT (MCA)-MALAWI II
CONSTRUCTION OF IN-KIND COMPENSATION HOUSES (IDIQ)
REF NO: M118254000

CLARIFICATION NO.1: QUESTIONS & ANSWERS

To: All Offerors

No.	Question	Response
1.	Mkanda – Linga Site Visit Kindly confirm if the site visit will be held on the 15th of October 2024 taking into account that it is a public holiday.	The Site Visit to Mkanda – Linga Corridor will be held on 16 th October 2024, and not on 15 th October 2024 as initially communicated in the Bidding Document.
2	Kindly clarify if the bid security will be for each building i.e. three-bedroom house or it shall be for all the building as described in the scope of works.	The bid security is for the entire bid / offer for all the building structures. There shall be one bid security for the Offer and not for each building structures. Please note that the Letter of Offer requires the Offeror to price all structures into one offer.

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3	<p>We are writing to seek clarification regarding the bidding documents for the Construction of In-Kind Compensation Houses under the IDIQ (Indefinite Delivery-Indefinite Quantity) Multiple Award, Ref#: M118254000. Upon reviewing the provided document, it appears that the information primarily concerns civil engineering works, which seems different from the building construction works that our company is interested in bidding for.</p> <p>To ensure that we are following the correct procedures and submitting the appropriate offer, could you kindly confirm whether we are using the correct document for bidding on the construction of the houses and commercial structures? If there is a separate document specifically covering building works, we would appreciate it if you could direct us to the correct one. We are eager to participate in this competitive bidding process and want to make sure we are aligned with all necessary requirements. Your assistance in this matter would be greatly appreciated.</p>	<p>The information in this bidding document does not refer to civil engineering works anywhere. Indeed, the Employer’s Requirements (ER) on page 49, paragraph 3.0 specifies Building Works and the preliminaries to the BOQs on page 10 mentions that the “Bills of Quantities have generally been prepared in accordance with the principles of the Standard Method of Measurement (SMM) of Building Works - Malawi Metric Edition. Other sections of the ER refer to Building Works.</p> <p>The Bidding Document for Construction of In-Kind Compensation Houses is indeed for Building Works.</p>
4	<p>Section IV: Equipment and Key Personnel.</p> <p>Kindly clarify on the submission forms to be used for Equipment and Key personnel, which are not provided in the bidding document.</p>	<p>This Bidding Document does not specify Submission Forms for equipment and key personnel. Offerors are advised to include the following minimum information:</p> <ul style="list-style-type: none"> ○ Equipment: <ol style="list-style-type: none"> 1. a compliance column against the equipment requirements. If offering more or less, indicate the quantity. 2. provide valid and current documentary evidence to support ownership of proposed equipment. In the case of equipment to be leased, all Offeror must provide letters of intent from the sources: and for each equipment provide information in the following format:

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		<table border="1"> <tr> <td colspan="3" data-bbox="1037 245 1959 329">Item of equipment: [Insert]</td> </tr> <tr> <td data-bbox="1037 329 1199 516" rowspan="2">Equipment information</td> <td data-bbox="1199 329 1583 420">Name of manufacturer: [Insert]</td> <td data-bbox="1583 329 1959 420">Model and power rating: [Insert]</td> </tr> <tr> <td data-bbox="1199 420 1583 516">Capacity: [Insert]</td> <td data-bbox="1583 420 1959 516">Year of manufacture: [Insert]</td> </tr> <tr> <td data-bbox="1037 516 1199 690" rowspan="2">Current status</td> <td colspan="2" data-bbox="1199 516 1959 602">Current location: [Insert]</td> </tr> <tr> <td colspan="2" data-bbox="1199 602 1959 690">Details of current commitments: [Insert]</td> </tr> <tr> <td data-bbox="1037 690 1199 813">Source</td> <td colspan="2" data-bbox="1199 690 1959 813">Indicate source of the equipment: <input type="checkbox"/> Owned <input type="checkbox"/> Rented <input type="checkbox"/> Leased <input type="checkbox"/> Specially manufactured</td> </tr> <tr> <td colspan="3" data-bbox="1037 813 1959 886">Omit the following information for equipment owned by the Offeror.</td> </tr> <tr> <td data-bbox="1037 886 1188 1247" rowspan="4">Owner</td> <td colspan="2" data-bbox="1188 886 1959 943">Name of owner: [Insert]</td> </tr> <tr> <td colspan="2" data-bbox="1188 943 1959 1073">Address of owner: [Insert]</td> </tr> <tr> <td data-bbox="1188 1073 1591 1170">Telephone No: [Insert]</td> <td data-bbox="1591 1073 1959 1170">Contact name and title: [Insert]</td> </tr> <tr> <td data-bbox="1188 1170 1591 1247">Email address: [Insert]</td> <td data-bbox="1591 1170 1959 1247"></td> </tr> <tr> <td data-bbox="1037 1247 1188 1416" rowspan="2">Agreements</td> <td colspan="2" data-bbox="1188 1247 1959 1320">Details of rental / lease / manufacture agreements specific to the project:</td> </tr> <tr> <td colspan="2" data-bbox="1188 1320 1959 1416">[Insert]</td> </tr> </table>	Item of equipment: [Insert]			Equipment information	Name of manufacturer: [Insert]	Model and power rating: [Insert]	Capacity: [Insert]	Year of manufacture: [Insert]	Current status	Current location: [Insert]		Details of current commitments: [Insert]		Source	Indicate source of the equipment: <input type="checkbox"/> Owned <input type="checkbox"/> Rented <input type="checkbox"/> Leased <input type="checkbox"/> Specially manufactured		Omit the following information for equipment owned by the Offeror.			Owner	Name of owner: [Insert]		Address of owner: [Insert]		Telephone No: [Insert]	Contact name and title: [Insert]	Email address: [Insert]		Agreements	Details of rental / lease / manufacture agreements specific to the project:		[Insert]	
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		<p>○ <u>Key Personnel</u></p> <p>1. a copy of the Curriculum Vitae of each key person, signed by the employee concerned with sufficient details about qualifications and experience to facilitate evaluation and as follows:.</p> <p>Proposed Position: [only one candidate shall be nominated for each position]</p> <p>Name of Firm: [Insert name of firm proposing the staff]</p> <p>Name of Personnel: [Insert full name]</p> <p>Date of Birth: [Insert birth date]</p> <p>Nationality: [Insert nationality]</p> <p>Education: [Indicate college/university and other specialized education of staff member, giving names of institutions, degrees obtained, and dates of obtainment]</p> <p>Membership in Professional Associations:</p> <p>Other Training: [Indicate appropriate postgraduate and other training]</p> <p>Countries of Work Experience: [List countries where staff has worked in the last ten years]</p> <p>Languages: [For each language indicate proficiency: good, fair, or poor in speaking, reading, and writing]</p> <p>Languag e Speaking Readin Writing</p>

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		<p style="text-align: center;">g</p> <p>Employment Record: [Starting with present position, list in reverse order every employment held by staff member since graduation, giving for each employment (see format here below): dates of employment, name of employing organization, positions held.] From [year]: To [year]: Employer: Position(s) held:</p> <p>Detailed Tasks Assigned: [List all tasks to be performed under this assignment]</p>
5	<p>Site Visits</p> <ul style="list-style-type: none"> • Can we have Locations/Meeting points of the site visits • Can we also have a contact detail for the person whom will be conducting the site visits. 	<p>The Locations/Meeting points for the site visits are as follows:</p> <p>Chileka – Likuni: At Chileka, on the M14 road (Lilongwe – Mchinji Road).</p> <p>Mkanda – Linga: Near Mkanda Trading Centre, where the S118 paved section ends.</p> <p>Chikwawa – Euthini: At Euthini, on the M9 road in Mzimba</p> <p>Chamtulo – Mkutumula: At Chamtulo, on the M10 road (Golomoti – Monkey Bay Road)</p> <p>Contact details: PAMalawi@charleskendall.com andy.koloko@mca-malawi2.gov.mw</p>
6	Are these pre offer meeting and site visits mandatory?	The Pre-offer meeting and Site Visits are NOT mandatory.
7	The completion time as said is 3 months, but the total works for each order is not clear, can we have an estimate average amount	In terms of value, the minimum value of each work order will be \$100,000.00

No.	Question	Response
	for each order or estimate average how many buildings shall be built for each order.	
8	<p>Could you please clarify the situation regarding bid security? The data sheet mentions that bid security is required, but it seems to be exempt if we are bidding on all lots. However, the BOQs are listed as different buildings rather than distinct lots. I would appreciate clarification on the bid security and submission requirements.</p>	<p>All buildings are part of a single package . The bid security applies to the entire package. Kindly take note that there are no lots in this procurement.</p> <p>There is no exemption for the submission of the bid security in the manner described; in wording and in amount.</p>
9	How do we register for our participation in this meeting? For us who have joined online	<p>For those online, please register for the pre-offer by posting your name and the name of the firm you are representing; in the link below:</p> <p>https://zoom.us/j/92446440291?pwd=vivSE6lFv976jwaxnSsai5Hu2sBj10.1</p>
10	Are we required to purchase the document, or is it sufficient to obtain it from Dropbox?	<p>Documents shall be obtained from the Dropbox free of charge; at:</p> <p>https://www.dropbox.com/scl/fo/jallveu8g4o00od67th65/ADCDUfRr0b6I8BPYJuSOIMY?rlkey=4699tusjcc7z2bc3q0wjnasrn&st=4e9vhn1q&dl=0</p>
11	Section II - ITO 19.1 Please advise if the Offer validity period shall be 120 days, or otherwise until 1st April 2025	MCA-Malawi confirms that the offer validity period shall be 120 days which has been recalculated to be on 5 th March 2025.
12	ITO 20.1 Indicates that a Bid Security Shall be required. To whom shall the bid Security be addressed to?	<p>Yes, a Bid Security shall be required.</p> <p>The Bid Security must be addressed to the Employer, mentioned in the ITO Definitions of Section II- Data Sheet, viz:</p> <p>Millennium Challenge Account (MCA)- Malawi II</p>

No.	Question	Response
13	The bid requests that the contractor is supposed to include an annual turnover for the past 3 years. Could you confirm whether these are financial years or calendar years ending December.	Noting that the values to determine annual construction turnover are to be demonstrated in the audited financial statements (income statements), the financial year information are preferable.
14	Could the client confirm the radius of where the in-kind houses would be constructed and how many houses are expected to be built.	<p>The In-Kind Compensation Houses are beside the Corridor Roads but outside the roads reserve.</p> <p>At this point in time, the number of In-Kind Compensation structures expected to be built remains unknown.</p>
15	In the technical specifications it indicated that the completion period for the construction works should be within 3 months and the 10% advance payment to be paid by the client seems to be on the lower side. Could you consider increasing the advance payment.	<p>The completion period of three months is for each work order.</p> <p>The construction of the in-kind houses is defined as small works and the maximum advance payment is 10%.</p>
16	What will be the minimum works order to be issued.	A minimum of one work order will be awarded to each IDIQ Contractor.
17	I would like to know how I can access the Bill of Quantities for the project named “Construction of In-Kind Compensation Houses IDIQ (Indefinite Delivery-Indefinite Quantity)-Multiple Award.” The link provided to download the bidding documents does not have the BOQs	<p>To access the Bill of Quantities, follow the steps below:</p> <ul style="list-style-type: none"> (a) First, download the Bidding Document and place on the desktop. (b) Scroll down the Bidding Document to Section IV. Submission Forms, paragraph 3. Bill Of Quantities. (c) Click on the link under UNPRICED BILL OF QUANTITIES TO BE PRICED of paragraph 3. Bill of Quantities on page 15 of the Bidding Document. <p>If challenges persist, please contact the PA at: PAMalawi@charleskendall.com with copy to: andy.koloko@mca-malawi2.gov.mw</p>
18	On the issue of IDIQ as indicated that the Works Orders will be issued to the lowest. It is not clear on how the work orders would be issued at various stages and need guidance on this issue	At the IDIQ Contract stage for selecting Contractors, each selected IDIQ Contractor (a total of 6 contractors) will be awarded one (1) work order each , starting from the 1 st ranked IDIQ Contractor.

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		<p>Subsequent Work Orders will be subject to re-tendering among the 6 IDIQ Contractors, who may improve their prices quoted in the IDIQ Contract.</p> <p>Award of work order will be based on lowest evaluated Offers.</p> <p>The procedures for the award of work orders is given in:</p> <ul style="list-style-type: none"> ○ Section I- ITO 47 and ○ Paragraph on selection process for Award of Work Orders under Section III. Qualification and Evaluation criteria On page 47 of the Bidding Document.
19	Tax Exemptions Issues	The Contract shall be tax exempt.
20	How do I get the drawings and Bqs for this tender, I only managed to get the tender document	<p>To access the Drawings, follow the steps below:</p> <ul style="list-style-type: none"> (a) First, download the Bidding Document and place on the desktop. (b) Scroll down the Bidding Document to Section V. Employer’s Requirements. (c) Click on the only link under the Employer’s Requirements for the drawings. <p>If challenges persist, please contact the PA at: PAMalawi@charleskendall.com with copy to: andy.koloko@mca-malawi2.gov.mw</p> <p>To access the Bill of Quantities, see response to question 17 above.</p>
21	Sub-Factor 13 of the Qualifications Tables in Section III Qualification and Evaluation Criteria does list the key activities for evaluation and indicates “Not applicable”. However, Form EXP-3: Specific Construction Experience in Key Activities requires refers to Sub-Factor 13. Is it correct to conclude and render that this Form EXP-3 is not applicable?	Under the circumstances, Form EXP -3 will not be applicable.

No.	Question	Response
22	Will the Business Structures erected at various Trading Centers be replaced by the project.	The Employer has identified the structures to be replaced and will notify the Contractor accordingly.
23	If PAP has no land for construction of the new structures, will MCA purchase land for them.	Land acquisition to be done by the Employer.
24	Will the contractors be responsible for the relocation of powerlines and movement of utilities.	The awarded IDIQ Contractors will not be responsible for the relocation of utility services. The main Contractor for the Corridor Roads will be responsible for the relocation of various utility services.
25	Will incomplete structures be compensated?	Structures to be compensated will be identified by the Resettlement Consultant.
26	Current NCIC laws require that Building Contractors should be different from the Electrical Contractors. Does this apply to MCA projects?	MCA is inviting Building Contractors with qualifications and past experience in Building Works. Electrical Contractors may not have the similar (nature & size) experience required.
27	What will be the road width at Trading Centers and at the other places	See response to question 14 above.
28	As indicated by MCA the in-house construction will be done earlier than the actual roads construction. As observed during the site visits to some places it will be very difficult to deliver the construction materials because of the road conditions. In such cases how would these be reconciled since there are no BoQs for pricing in such circumstances.	This is the essence of the Site Visits. Such cases shall be deemed to be covered by the prices tendered under the relevant items in the Bill of Quantities.

Issued: 25th October 2024